



F.No. 3-7/G.H//15-16/ 6078

Dated: 22/1/2016

To,

M/s MUNESHVER KUMAR
1st floor, jawahar market,
Near dev mandir,
Modipuram, Meerut.

Sub: Stitching of sofa cover, chair cover etc.-regarding.

Sir,

With reference to quotation collected by LPC of IIFSR, on dated 21.1.2016, the following work as per terms and conditions given below:

Sr. No.	Particulars of items	Qty	Rate per meter	Amount
1.	Stitching of Sofa set seats cover different sizes	35 seats	Rs. 300/-	Rs. 10,500/-
2.	Stitching of Sofa Chairs cover	22 seats	Rs. 200/-	Rs. 44,00/-
3.	Stitching of dining Chair cover	48 seats	Rs. 150/-	Rs. 7200/-
				Rs. 22,100/-

(Rupees Twenty two thousand one hundred only)

TERMS AND CONDITIONS:

1. The above rates are F.O.R. IIFSR, Modipuram, Meerut. Prices should be inclusive of all Charges i.e. Sales Tax/VAT, Handling, Freight & Insurance etc.
2. Work period: **Within 10 days from the date of issue of this order & actual as per specification, quality as per purchase order.**
3. Payment terms ; **On bill basis .**
4. All articles should be dispatched with in the delivery period specified in the order, unless we extend the time limit.
5. Invoices: All invoices to be sent in duplicate mentioning our Purchase Order No./date etc. directly to us.
6. No payment shall be released on account of unsatisfactory suppliers/substandard material.
7. The expiry life of the material should be atleast after one year from the date of supply.
8. **Please mention your TIN/Sales Tax Registration Number and date on your invoice otherwise bill not be entertained.**
9. Charges if any incurred by us on account of deviation from these conditions will be deducted from your bill without any prior intimation.
11. Any other condition in your quotation, which is not specifically agreed to is not acceptable to us.
11. Rejection: All articles which are not considered satisfactory by this office in accordance with the specifications, or not being of standard quality or for any cause are liable to be returned to the supplier without any transportation charges.
12. Cancellation: Notwithstanding anything in this order we reserve the right to cancel this order at our sole discretion without assigning any reasons and the supplier will immediately refund the advance paid, if any, by Bank Draft.
13. Any discrepancy in the supply order may please be brought to the notice of the undersigned before supply.
14. The quantity as ordered may be increased, if required in future. For this purpose the above rates will be applicable for 90 days.

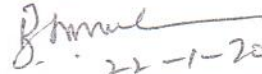
P.T.O

15. The jurisdiction: All disputes arising out of this order will be subject to jurisdiction of Arbitrator appointed by the Director General of ICAR, Krishi Bhavan, New Delhi and the area of jurisdiction will be Meerut only.

GENERAL INSTRUCTIONS :

1. The various items of articles ordered above, when supplied, should be of requisite specifications and in accordance with the rates mentioned in your quotation/estimates cited above and no deviation from these will be allowed in any case.
2. The consignment indented should be packed securely to avoid damage and for pilferage in transit and sent to us under cover of insurance against breakage or damage or loss in transit up to destination. Transit insurance charges, if any, will not be paid by this Institute.
3. Supply should be made from the latest batch of production with the maximum life period.
4. **PAYMENT:** As per rule personal enquiry's regarding payment are discouraged. Payment will be made after due verification by the indenter/inspection committee normally within 21 days of receipt of bills.
5. Bills should be rounded off to the nearest rupee.
6. All payments will be made electronically through NEFT/RTGS and therefore the supplier firm is requested to submit details of bank, accounts holder, branch name, IFSC code and account number also while raising the bill(s).

Yours Faithfully


22-1-2016

Officer Incharge (Store)

Copy To:

1. The D.D.O., IIFSR, Modipuram, Meerut.
2. The F&AO, IIFSR, Modipuram, Meerut.
3. V.O, IIFSR, Modipuram, Meerut
4. OIC(G.H), IIFSR, Modipuram.
5. The Storekeeper, IIFSR, Modipuram.
6. I/C AKMU, IIFSR, Modipuram. Kindly upload on office website also.